



Delegated Decisions by Cabinet Member for Transport Management

Thursday, 27 March 2025 at 10.00 am

Room 2&3 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf and the related reports are attached. Decisions taken will become effective at the end of the working day on Thursday 3 April unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public

Martin Reeves
Chief Executive

March 2025

Committee Officer: **Democratic Services**
email:committeesdemocraticservices@oxfordshire.gov.uk

Note: Date of next meeting: 24 April 2025

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to:
committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 8)

To confirm the minutes of the meeting held on 27 February 2025 to be signed by the Chair as a correct record.

5. Bus Service Improvement Plan - Delivery Plan (Pages 9 - 50)

Cabinet Member: Transport Management

Forward Plan Ref: 2025/062

Contact: Dave Harrison, Senior Transport Planner
(Dave.Harrison@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT)

The Cabinet Member is RECOMMENDED to:

- (a) Approve the Oxfordshire Bus Service Improvement Plan (BSIP) Delivery Plan for 2025/26 and its submission to the Department for Transport; and**
- (b) Delegate authority to the Director of Environment & Highways to approve the implementation of individual projects contained in the BSIP Delivery Plan for 2025/26 and to make any changes to the programme in consultation with the Cabinet Member for Transport Management.**

6. Bicester: 20 mph Speed Limit Proposals (Pages 51 - 224)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/013

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT)

The Cabinet Member is RECOMMENDED to:

- a) Approve the introduction of 20mph speed limits in Bicester as advertised.**

7. Adderbury & Bloxham Proposed Parking Restrictions (2025)
(Pages 225 - 360)

Cabinet Member: Transport Management

Forward Plan Ref: 2025/021

Contact: James Wright, Senior Officer – Traffic and Road Safety

(James.Wright@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT).

The Cabinet Member is RECOMMENDED to:

Approve the following as advertised:

- a) 'No Waiting at Any Time' (double yellow lines) on High Street & Croft Lane, Adderbury,**
- b) 'No Waiting at Any Time' (double yellow lines) on Courtington Lane & Workhouse Lane, Bloxham,**
- c) 'No Waiting, Monday to Saturday 8am to 4pm' (single yellow lines) on Courtington Lane, Bloxham.**

The Cabinet Member is RECOMMENDED to:

NOT approve the following as advertised:

- d) 'Two-hour permitted parking, Monday to Saturday 8am to 6pm, No return within one-hour' bays on High Street & Lake Walk, Adderbury,
- e) '30-minute permitted parking, Monday to Saturday 8am to 6pm, No return within one-hour' bay on High Street, Adderbury,
- f) 'No Waiting at Any Time' (double yellow lines) on High Street & Lake Walk, Adderbury. (High Street & The Green).

8. Cherwell & West Oxfordshire Districts, Various Locations - Proposed New and Deleted Disabled Persons Parking Places (March 2025) (Pages 361 - 426)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/352

Contact: James Whiting, Team Leader – TRO's and Parking Schemes
(James.Whiting@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT).

The Cabinet Member is RECOMMENDED to:

Approve the following:

- a) The proposed provision of Disabled Persons Parking Places (DPPP) at: Station Road, Alvescot; Abbey Road, Banbury; Crouch Hill Road, Banbury; Foscoote Rise, Banbury; Kings Road, Banbury; Mold Crescent, Banbury; Withycombe Drive, Banbury; Woodgreen Avenue, Banbury; Blake Road, Bicester; Hertford Close, Bicester; Leach Road, Bicester; Wear Road, Bicester; Little Green, Bloxham; Orchard Rise, Chesterton; Cornish Road, Chipping Norton; Walterbush Road, Chipping Norton; Cleveley Court, Enstone; Merton Close, Eynsham; Saywell Crescent, Eynsham; Marlborough Avenue, Kidlington; North Green, Kirtlington; Troy Lane, Kirtlington,
- b) The proposed removal of Disabled Persons Parking Places (DPPP) at: Cromwell Road, Banbury; Hailey Road, Chipping Norton,
- c) To not approve the provision of a DPPP at the following location: Church Street, Deddington; The Village Close, Upper Arncott; Mill Farm Lane, Witney,
- d) To not approve the removal of a DPPP at the following location: Honor Close, Kidlington.

9. Thame - Proposed Introduction of Zonal Car Club Permits (Pages 427 - 440)

Cabinet Member: Transport Management

Forward Plan Ref: 2025/004

*Contact: James Whiting, Team Leader – TRO's and Parking Schemes
(James.Whiting@oxfordshire.gov.uk)*

Report by Director of Environment and Highways (CMDTMT).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the introduction of hybrid Car Club vehicles in the central area of Thame for use within bays displaying a 'TH' prefix.**

10. Boswell Road, Oxford - Proposed Traffic Calming and Waiting Restrictions (Pages 441 - 466)

Cabinet Member: Transport Management

Forward Plan Ref: 2025/001

*Contact: Julian Richardson, Road Agreements Officer
(Julian.Richardson@oxfordshire.gov.uk)*

Report by Director of Environment and Highways (CMDTMT).

The Cabinet Member is RECOMMENDED to:

- a) **Approve the following features in Boswell Road, in Oxford as advertised:**
- b) **'Buildout' feature to be located on the eastern side, adjacent to the footpath linking to John Smith Drive,**
- c) **'No Waiting at Any Time' (double yellow lines) parking restrictions on both the east & west sides.**

11. Drayton Village - Proposed Traffic Calming and New Pedestrian Crossings (Pages 467 - 502)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/350

*Contact: Lee Turner, Team Leader – Traffic and Road Safety
(Lee.Turner@oxfordshire.gov.uk)*

Report by Director of Environment and Highways (CMDTMT).

The Cabinet Member is RECOMMENDED to:

Approve the following features in Drayton (nr Abingdon) as advertised:

- a) **Raised Zebra crossing on the B4016 High Street,**
- b) **Raised table traffic calming feature incorporating a Zebra crossing on the B4017 Abingdon Road.**

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.